**TEL-TRU MANUFACTURING COMPANY** 

**CHECK-SET® PACKING INSTRUCTIONS** 

## STEP 1: Identify your unique return identification number

- a.) Online orders: Order ID # appears on receipt email (Figure 1) or
- b.) Orders by phone: RMA # provided by customer service agent

## Figure 1 Tel-Tru Receipt



## STEP 2: Pack Check-Set securely in

**box** (Figure 2)

.-TRU

If original packaging is not available, any shipping box is acceptable, as long as the unit is secured to avoid damage while in transit.

## STEP 3: Address and ship package

Tel-Tru Manufacturing Co. ATTN: Customer Returns Order ID # or RMA # 408 St. Paul Street Dock @ 10 Ward Street Rochester, NY 14605





